

Democratic Services

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Date: 18th July 2012

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**To: All Members of the Planning, Transport and Environment Policy
Development and Scrutiny Panel**

Councillor Marie Longstaff
Councillor Caroline Roberts
Councillor Malcolm Hanney
Councillor Geoff Ward
Councillor Ian Gilchrist
Councillor David Martin
Councillor Douglas Nicol

Cabinet Member for Homes & Planning – Councillor Tim Ball
Cabinet Member for Transport – Councillor Roger Symonds
Cabinet Member for Neighbourhoods – Councillor David Dixon

Chief Executive and other appropriate officers
Press and Public

Dear Member

**Planning, Transport and Environment Policy Development and Scrutiny Panel: Thursday,
26th July, 2012**

You are invited to attend a meeting of the **Planning, Transport and Environment Policy
Development and Scrutiny Panel**, to be held on **Thursday, 26th July, 2012 at 2.00 pm** in the
Council Chamber - Guildhall, Bath.

The agenda is set out overleaf.

Yours sincerely

Mark Durnford
for Chief Executive

**If you need to access this agenda or any of the supporting reports in an alternative
accessible format please contact Democratic Services or the relevant report author
whose details are listed at the end of each report.**

This Agenda and all accompanying reports are printed on recycled paper

NOTES:

- 1. Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Mark Durnford who is available by telephoning Bath 01225 394458 or by calling at The Guildhall, Bath (during normal office hours).
- 2. Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays notice must be received in Democratic Services by 4.30pm the previous Friday)

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must be received in Democratic Services by 4.30pm the previous Friday). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Mark Durnford as above.

- 3. Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Mark Durnford as above.

Appendices to reports are available for inspection as follows:-

Public Access points - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

For Councillors and Officers papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

- 4. Attendance Register:** Members should sign the Register which will be circulated at the meeting.
- 5. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.**
- 6. Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

**Planning, Transport and Environment Policy Development and Scrutiny Panel -
Thursday, 26th July, 2012**

at 2.00 pm in the Council Chamber - Guildhall, Bath

A G E N D A

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out under Note 6.

3. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

4. DECLARATIONS OF INTEREST UNDER THE LOCAL GOVERNMENT ACT 1972

Members who have an interest to declare are asked to:

- a) State the Item Number in which they have the interest
- b) The nature of the interest
- c) Whether the interest is personal, or personal and prejudicial

Any Member who is unsure about the above should seek advice from the Monitoring Officer prior to the meeting in order to expedite matters at the meeting itself.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIRMAN

6. ITEMS FROM THE PUBLIC OR COUNCILLORS - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS RELATING TO THE BUSINESS OF THIS MEETING

At the time of publication no notifications had been received.

7. MINUTES - 15TH MAY 2012 (Pages 7 - 22)

8. CABINET MEMBER UPDATE

This item gives the Panel an opportunity to ask questions to the Cabinet Member(s) and for them to update the Panel on any current issues.

9. SERVICE LED POLICY REVIEW AND DEVELOPMENT: TRAVEL TO WORK (Pages 23 - 30)

The centre of Bath offers a wide range of employment with a high percentage of retail and hospitality such as restaurants and hotels. A large volume of people travel into the city every day/night to go to work using public transport and long stay car parks. It is important that we understand the needs and requirements of those business/ organisations/ individuals that travel into work to help to continually improve the travel options available whilst benefiting the local economy. The review investigations will therefore hope to provide a greater understanding of the current travel to work options available and how best that we can work together to ensure Bath & North East Somerset's future Travel Strategy reflect these, but also support the wider promotion of greener and cleaner travel choices for everyone.

10. DRAFT STRATEGY FOR THE PROVISION OF ALLOTMENTS IN BATH & NORTH EAST SOMERSET (Pages 31 - 80)

The Draft Allotments Strategy has been developed with the full involvement of representatives of the Allotment Association. Its key purpose is to maximise participation in allotment gardening. The Draft Strategy recognises the importance of allotments as a leisure and recreational facility and for their benefits to local communities, green spaces, health and well-being wildlife, as well as their role in producing low-cost healthy food produced locally in a sustainable way.

11. PARKING CHARGES UPDATE (Pages 81 - 88)

This paper provides an update on the current position in regard to the agreed 3 year plan for parking charge increases. It also sets out the actions proposed or being undertaken to ensure that the service continues to provide value for money whilst supporting the council's wider transport policies.

12. TRANSPORT STRATEGY

The Panel will receive a presentation on this item from the Group Manager for Transport and Planning Policy.

13. LONDON ROAD CONGESTION

The Panel will receive a presentation on this item from the Group Manager for Transport and Planning Policy.

14. MOD SITES - CONCEPT STATEMENTS

The Panel will receive a verbal update on this item from the Policy & Environment Manager.

15. PANEL WORKPLAN (Pages 89 - 98)

This report presents the latest workplan for the Panel (Appendix 1).

The Committee Administrator for this meeting is Mark Durnford who can be contacted on 01225 394458.